

**RADIATION PROTECTION INSTITUTE  
HEALTH PHYSICS AND INSTRUMENTATION CENTRE  
PERSONAL MONITORING SERVICE  
FACILITY REGISTRATION FORM**



**PLEASE COMPLETE ALL APPLICABLE QUESTIONS IN CLEAR PRINT**

Facility Name

Address

Suburb/Town

Region  Country (If not Ghana)

Telephone No  Fax No

E-mail Address

Name of RSO  Position

Classification of establishment type (use code from table on back of this form)

Has the Facility used the RPI monitoring service previously? YES/NO

If Yes, please list the previous Facility Name

During which years

**OTHER INFORMATION REQUIRED**

Number of persons to be monitored   
(each person should be registered – see attached Wearer Registration Form)

Type of monitor/s required

Preferred wearing period (4, 8 or 12 weeks)

List most commonly used radiation source/s

Name of Officer in Charge (Please Print)

Signature

Date

(NOTE: The signatory warrants he or she is duly authorised on behalf of the Facility to enter into this agreement).  
Document ID. Centre Registration Form HPIC-PMS-FORM-02

## REGISTRATION

To register with the Personal Monitoring Service, fill in the Facility and Wearer Registration Forms and return these forms to the address listed below. It is important you provide the name and birth date of each wearer so that a unique number can be allocated to each person. This identification number is essential for the accumulation of a dose history for each person.

In some situations, where exposure to radiation occurs infrequently and regular monitoring is unnecessary monitors may be issued on a “request” basis and the Service should be consulted when this is required.

If monitoring is required for extra people at a later date, this can be arranged on request. More detailed instructions for use of the Service are provided following the registration of the Facility.

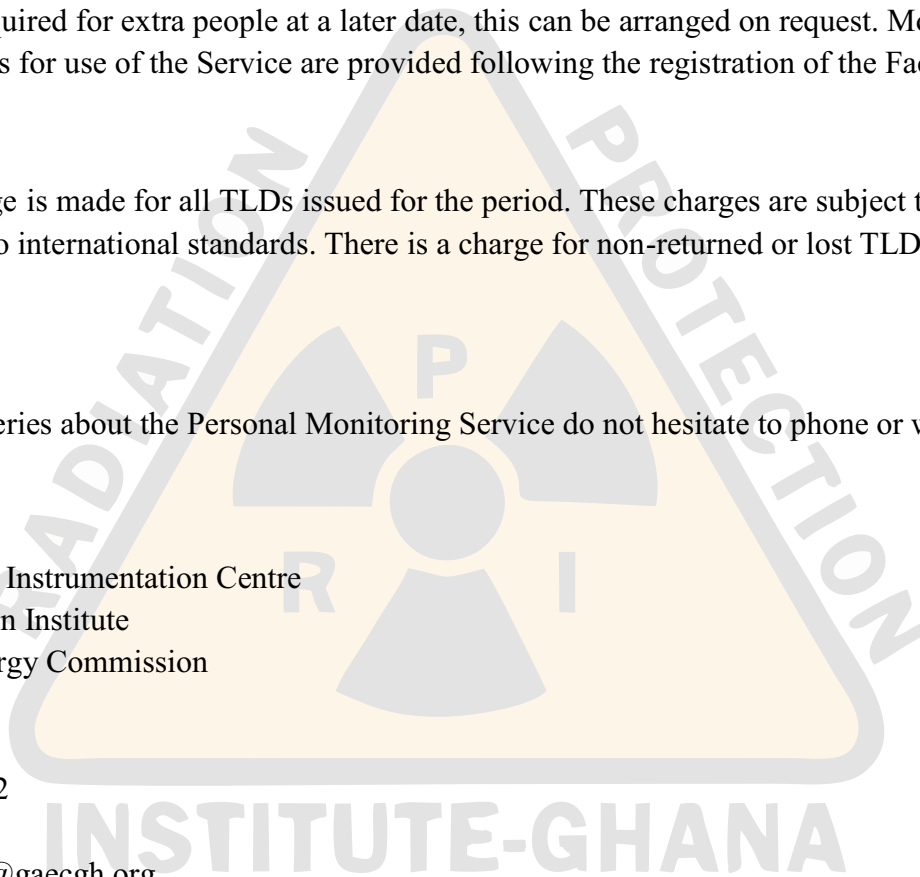
## CHARGES

A monitoring charge is made for all TLDs issued for the period. These charges are subject to change according to international standards. There is a charge for non-returned or lost TLD badges.

## ENQUIRIES

If you have any queries about the Personal Monitoring Service do not hesitate to phone or write to:

The Manager  
Health Physics and Instrumentation Centre  
Radiation Protection Institute  
Ghana Atomic Energy Commission  
P. O. Box LG 80  
Legon  
Phone: 0289542202  
FAX:  
Email address: [rpi@gaecgh.org](mailto:rpi@gaecgh.org)



## **CLASSIFICATION OF ESTABLISHMENT TYPE**

### **DIAGNOSTIC RADIOLOGY**

01. Small hospital department with one or two radiographers
02. Large hospital department with more than two radiographers
03. Private radiological practice
04. Other medical practices
05. Other hospital and nursing establishments

### **RADIOTHERAPY**

06. Radiotherapy department (including gynaecology)
07. Private radiotherapy practice

### **NUCLEAR MEDICINE/PATHOLOGY**

08. Nuclear medicine department
09. Private nuclear medicine practice
10. Pathology departments or practices
11. **HOSPITAL** with a combination of radiology, nuclear medicine and/or radiotherapy

### **DENTAL**

12. Hospital
13. Private practice
14. Government service
15. School dental service

### **INDUSTRY**

16. Manufacturer utilising quality control or quality assurance devices
17. Industrial radiography

### **MINING**

18. Uranium mining
19. Mineral sand mining

### **RESEARCH**

20. Government
21. Medical and veterinary
22. Industry

### **EDUCATION**

23. Tertiary
24. Secondary

25. **OTHER** (PLEASE SPECIFY)

