



**R P I**  
 Ghana Atomic Energy  
 Commission

Secondary Standard Dosimetry Laboratory  
 Radiation Protection Institute  
 Ghana Atomic Energy Commission  
 PO Box LG 80, Legon, Accra, Ghana.

## REQUEST FOR CALIBRATION OF INSTRUMENTS

### A. General information

Name and address of Institution/Company	Institution/:Company..... .....
Name, telephone, fax and e-mail of contact person	Name: ..... Tel: ..... Fax: ..... E-mail: .....

### B. Description of instruments requiring calibration

Manufacturer	Model/Type	Serial number <sup>2</sup>	Radiation quality	Polarizing voltage and sign (+ or -)	<b>C. FOR RPI USE ONLY</b>
					Received:..... Functional Status..... ..... ..... ..... Calibration:..... ..... Dispatched..... Certificate..... .....

### D. Transport of the instruments to the RPI

- The instruments will be sent to the RPI by Registered Courier:.....
- The instruments will be hand carried to the RPI by:.....

Indicate how instrument should be dispatched after calibration: .....

### E. Calibration Fee

Indicate method of payment: Cheque  Cash

All cheques shall be payable to Radiation Protection Institute

### F. Official authorization

Name (capital letters): .....

Signature: .....

Date: .....

**PLEASE FILL OUT PARTS A, B, D, E AND F OF THIS FORM AND FAX IT TO THE RPI FAX  
 No: + 233 21 400807 or e-mail the signed Acrobat pdf file to: rpi@gacgh.org**